

MUELLER COLLEGE OSHC

Parent / Guardian email: _____

Vacation Care Program

April 4-19, 2022



A WORLD WORTH SAVING

FOR OFFICE USE ONLY

DATE & TIME RECEIVED: _____

We will be closed 15/04/22–18/04/22

Please note: All bookings must be made via the booking form. Bookings via email or phone will need to be followed by the form as soon as possible to be fully confirmed.

VACATION CARE FEES

Hours :

Hours: 6:00 am – 6:00 pm.

Fees (casual/flexible care):

12hr session 6:00 am – 6:00 pm

10hr session 6:30am – 4:30pm

10hr session 7:30am – 5:30pm

ALL SESSIONS: 2022 = \$73.00/session

LATE FEES : Late collection of children after 6:00pm will incur a fee of \$1 per minute.

CANCELLATION MORE THAN 2 WORKING DAYS PRIOR : No charge

CANCELLATION WITHIN THE 2 WORKING DAYS PRIOR : \$15 charge (No subsidy)

CANCELLATION ON THE DAY : Full fees processed as normal

VACATION CARE BOOKINGS

A written program and booking forms for Vacation Care are available four weeks before each vacation period and will be available from the OSHC Room and the Early Learning Centre. Bookings are essential. Please book early to ensure the availability of places on the days you require.

CANCELLATION POLICY FOR VACATION CARE

Cancellation of bookings for Vacation Care must be made **no later than 2 working days prior** in order to receive no charge.

Bookings cancelled in the 2 working days prior to attendance will be charged a **\$15 cancellation fee** that will not be subsidized through Centrelink.

Any cancellations made **on the day of attendance** will be charged full fees **processed as normal** unless a medical certificate can be provided.

All bookings and cancellations must be made through the booking form and handed to OSHC.

For enquiries call OSHC: 3897 2754

PAYMENT OF FEES: The preferred method of payment of fees is by direct debit from your bank account or direct deposit using the account information on your statement. Arrangements for direct debits can be made by requesting a debit set up form at the OSHC or via email. Fees can also be paid by direct deposit using the bank details found on your statement.

Please note that the cost of the excursions/activities is included in the daily fee and the child care subsidy will be applied to the total daily fee. If unsure of fee costs please contact the Service on 3897 2754. Outside School Hours Care reserves the right to cancel activities if materials or Services are unavailable.

Please Note:

Fees will be charged to accounts 1 week in advance and Statements sent each Monday showing the future weeks fees. Payment of fees should be made the same week that the Statement comes out.

PLEASE NOTE THE SERVICE WILL BE CLOSED FROM FRIDAY 15 APRIL to MONDAY 18 APRIL ALL INCLUSIVE. VACATION CARE WILL BE PROVIDED TUESDAY 19th BEFORE TERM 2 COMMENCES ON THE 20th APRIL.

Please note:

Children will not be accepted for care if they have any outstanding Before and After School Care fees.

Essential Items for Vacation Care

Hats

- A hat is to be brought everyday.
- No sun visors or caps (**school hat recommended**).
- No hat, no play in the sun.
- Hats will **not** be borrowed from other children or lost property.

Shoes

- Children are required to have appropriate shoes whilst in care.
- Appropriate shoes are: sneakers with socks / beach sandals.
- **Inappropriate shoes are: clogs / thongs / scuffs.**
- **No roller shoes**

Clothing

- A red shirt must be worn for all excursions (unless otherwise specified).

Bag

- A backpack/bag is required for each child to put his/her belongings in.

Food

- Parents are asked to send enough food for morning & afternoon tea and lunch.
- Children are required to have a well balanced lunch.
- Please do not send food in plastic bags.
- Lunches may be refrigerated at Outside School Hours Care but left overs will **not** be re-heated.
- **Please do not send food that requires cooking (e.g. noodles).**
- A reasonable size water bottle is to be sent each day (not in 135ml pop-top bottle).

PLEASE NOTE, NO IPADS OR PERSONAL DEVICES ARE TO BE BOUGHT TO VACATION CARE

MUELLER COLLEGE VACATION CARE

April 4-19, 2022

Please return this form to OSHC and complete your 2022 OSHC enrolment by Wednesday 24 November.

Names of children in family requiring care :

| | | | |
|----|-------|-----------|--------------|
| 1. | _____ | age _____ | D.O.B. _____ |
| 2. | _____ | age _____ | D.O.B. _____ |
| 3. | _____ | age _____ | D.O.B. _____ |
| 4. | _____ | age _____ | D.O.B. _____ |

I give permission for my child / children named above to participate in the excursions for the above dates. For excursions, the children will be accompanied by the number of adults that will meet the excursion ratio of one adult to eight children. I understand that my child/children will travel unrestrained on Mueller College buses. The children will be under the coordination of Emma-Lee Benecke, Breyton Mann & Jacob Russell.

I give my permission for staff to obtain whatever medical attention they deem necessary at my expense.

Should children misbehave on an excursion the Lead Educator reserves the right, after consultation with the Outside School Hours Care Management, to exclude the child / children from further excursions.

I confirm:

- the details I have provided above are true and correct
- I have agreed to the days of care and the start and end times of these sessions care is provided on a casual or flexible basis
- I am liable to pay fees for my child's care as indicated in the attached information including money associated with late fees and cancellations.

Signature of Parent / Guardian : _____ Name of Parent / Guardian : _____

Date : ____/____/____

IMPORTANT INFORMATION ABOUT COVID-19

Although we are resuming excursions, we have been cautious in selecting venues with thorough covid-safe plans. Visitors will continue to be accepted to the Service with caution. **Please note, all excursions may be cancelled should it be deemed high risk closer to the time of the event.**

Students will continue to be spread across various areas of the Service to avoid crowding. Additional cleaning and hygiene measures have been taken to ensure cleanliness throughout the Service.

We request that students wash their hands when first arriving at the Service. **Children showing ANY signs of sickness will not be accepted to the Service. Students who become unwell will be kept away from other students and it is expected that they will be collected in a timely manner.**


Student showing any signs of sickness and particularly symptoms associated with Covid-19 will be asked to be collected immediately.

Thank you for your help in keeping our families safe.

VACATION CARE BOOKING FORM - APRIL 2022

Please indicate number of students attending

Please make sure you are aware of the times for excursion departures. We will be leaving promptly at the times indicated below.

| Date | Program |  | DETAILS | Travel Time | Activity Time |
|-------------------|------------------------------|---|---|-----------------|---------------|
| Mon, 4th April | Bush Bash | | Nature art workshop | | 10am |
| Tues, 5th April | Animalia | | Animals everywhere | | |
| Wed, 6th April | Velocity | | MOVIE @ MPAC: Space Jam 2 RATED PG With popcorn | | 10am |
| Thurs, 7th April | Roar! | | Brisbane Roar coming to OSHC | | 12pm |
| Fri, 8th April | Hole in One | | SNR (yr 3-Up) EXCURSION: Victoria Park Putt Putt JNRS: Soccer Golf! | 1hr both ways | 9:00 3:00 |
| Mon, 11th April | Ascending | | JNR (prep-yr2) EXCURSION: Scarborough Beach Park (hot chips included!) SNRS: Science experiment fun! | 15min both ways | 10:00 2:00 |
| Tues, 12th April | Trees | | Fun with wood & paint | | |
| Wed, 13th April | Egg on your face | | MOVIE @ MPAC: Peter Rabbit 2 RATED PG | | 10am |
| Thurs, 14th April | Noughts & Crosses | | STUFFLER fun & Easter egg hunt! | | |
| Fri, 15th April | CLOSED | | | | |
| Mon, 18th April | CLOSED | | | | |
| Tues, 19th April | Fish bowl | | A little bit fishy | | |

If you do not want your child participating in the excursions or to see the nominated movies, please just let the Director, Rachel Rose know via email: r.rose@mueller.qld.edu.au, and arrangements will be made for them to do another activity in the OSHC room. Student not in the prescribed age group will, however not be permitted to go on the excursions.

APRIL 2022

PREP-YR2 Excursion Permission Form

| | | |
|--|--|--|
| EXCURSION DATE: 11/04/22 EXCURSION TIME: Approx. 10am-2pm | Scarborough Beach Park Address : Landsborough Ave, Scarborough QLD 4020 Phone : N/A | Tick here if you do not want your child to attend the excursion: <input type="checkbox"/> |
|--|--|--|

• I give my permission for my child/ren _____ to participate in this excursion. The children will be under the supervision of Jacob Russell.
 • I give my permission for staff to obtain whatever medical attention they deem necessary at my expense.
 • Should students misbehave on an excursion, the Lead Educator reserves the right, after consultation with the Outside School Hours Care Management, to exclude the student/s from further excursions.
 • OSHC Educators will accompany students on the excursion at a minimum ratio of 1:8 in accordance with the excursion risk assessment available at the Service.

Signature of Parent / Guardian : _____

Name of Parent / Guardian : _____ Date : _____
 (please print)

| | | |
|---|---|--|
| Students will require a bag with their lunch, water bottle and school hat. RED shirt and closed in shoes required. | DESCRIPTION: Students will enjoy a play in the playground, climbing trees and games on the grass. All students will receive a small portion of hot chips with tomato sauce if they desire. Chips are Gluten Free. Please pack additional lunch | |
| Approx. No. Children attending: 60 Educators: 8 | METHOD OF TRANSPORT: The children will travel unrestrained on a bus owned by Mueller College | Estimated Travel Time: 15 min each way |

YR 3&UP Excursion Permission Form

| | | |
|---|--|--|
| EXCURSION DATE: 08/04/22 EXCURSION TIME: Approx. 9am-3pm | Victoria Park Mini Golf Address : 283 Herston Rd, Herston QLD 4006 Phone : (07) 3252 9891 | Tick here if you do not want your child to attend the excursion: <input type="checkbox"/> |
|---|--|--|

• I give my permission for my child/ren _____ to participate in this excursion. The children will be under the supervision of Jacob Russell.
 • I give my permission for staff to obtain whatever medical attention they deem necessary at my expense.
 • Should students misbehave on an excursion, the Lead Educator reserves the right, after consultation with the Outside School Hours Care Management, to exclude the student/s from further excursions.
 • OSHC Educators will accompany students on the excursion at a minimum ratio of 1:8 in accordance with the excursion risk assessment available at the Service.

Signature of Parent / Guardian : _____

Name of Parent / Guardian : _____ Date : _____
 (please print)

| | | |
|---|--|---|
| Students will require a bag with their lunch, water bottle and school hat. RED shirt and closed in shoes required. | DESCRIPTION: Students will enjoy Victoria Parks 18 hole Candyland putt out course. | |
| Approx. No. Children attending: 60 Educators: 8 | METHOD OF TRANSPORT: The children will travel unrestrained on a bus owned by Mueller College. | Estimated Travel Time: 1hr each way |